

Holy Trinity Church of England Junior School

Bute Road, Wallington, Surrey, SM6 8BZ

Telephone: 020 8647 7496

Email: office@holytrinityjuniorwallington.com

www.holytrinityjuniorwallington.com

Headteacher: Mrs S Gruffydd



22nd March 2019

Dear Parents,

Re. The By-election on the 28th of March 2019: School open as usual

I am writing to confirm that school will be open on the 28th of March.

We have consulted with the local authority health and safety officer, have carried out a detailed risk assessment and are employing two extra staff for the entire day (6a.m. – 10 pm) to ensure that the children are safe and public access is restricted.

Barriers will section off the area to be used for voting, which is Cedar class. Cedar class move to Oak for the day as the majority of the Year 4 children are on a school trip.

NB children will enter school by gate 1 in the morning as usual. Any children who are late or have appointments will enter by gate 2 as usual.

Gate three will be open at 3.20pm as usual for coming in to the playground to collect children at 3.25pm and gate 1 will be open for exiting at the end of the day from 3.25pm

Netball club and homework club will run as normal, **but will exit via gate 3.**

A separate letter is being sent to year 4 who return from a school trip between 2pm and 2.30pm and they will use gate 1 only.

If you have any queries about the day, please let us know.

Regards,

A handwritten signature in black ink, appearing to read "S Gruffydd".

Mrs S Gruffydd



Sustainable Travel
Accredited and Recognised
Sustainable level 2010

