

Transition from Year 2 to Year 3



June 2021

We will write to you with more details later in the summer

Welcome!

We hope that this helps you to know just what you need before you arrive.



What do you need to know?



We are really looking forward to welcoming you!

- o Vision: Exemplary education for all, through God's amazing grace
- o Values: Learning, Integrity, Dignity, Love, Confidence.
- o **Learning** together, as we journey with God in **Love**, we act with **Integrity**, treat others with **Dignity** and grow in **Confidence**.



The Year 3 Teachers



Miss Brick
Beech



Miss Foster
Poplar



Miss Denman
Willow



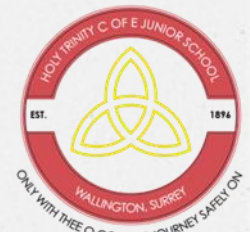
Other Teachers



Mrs Mepham



Mrs Smith
PPA



The Year 3 HLTA, STA, TA



Miss Devane
HLTA



Mrs Imo
STA



Miss Porter
TA



One to one support



Mrs Martin
LSA

Starting in
September

Mrs Pate
LSA



The Senior Leadership Team



Mrs Gruffydd
Head teacher
(pronounced
Griffith)



Mrs Robins
Deputy Head
Assessment,
Designated
Safeguarding
Lead, Pupil
Premium Grant,
Looked After
Children



Mrs Cooper
SENCO
Special
Educational
Needs



Other staff who help



Ms Bademosi
School Business Manager



Mr Wheeler
Site Supervisor



Mrs Mowle
Secretary



Mrs Eden
Data Manager



Mrs Savill
Receptionist



The Breakfast Club

Breakfast Club starts at 7:30am
Healthy breakfast served. Please contact the school office.



Mrs Williams



Mrs Garrod



Mrs Lawrence



Mrs Andrews

<https://holytrinitycofe.parentseveningsystem.co.uk> - for booking

www.parentpay.com - for paying



After School Club - Kick



Mr Mensah



Mr Gray

<https://holytrinitycofe.parentseveningsystem.co.uk> - for booking

www.parentpay.com - for paying



Cost of breakfast club and Kick after school club

Bookings **MUST** be made in advance
on <https://holytrinitycofe.schoolcloud.co.uk/> .
Then payment **MUST** be made on Parentpay
www.parentpay.com

Breakfast Club:

The cost per session for Breakfast Club is £3.75 before 8am
and £3.25 after 8am.

This cost may rise in September by 15p per session

Kick After School Club:

The cost per session for Kick After School Club is £8.90 for
up to the first hour i.e. depending on your child's finish time
3pm - 4pm, 3:05pm - 4:05pm. The full session charge of
£13.30 will apply for any time after the first hour up until
5:30pm when Kick finishes.



This is where you come in



Gate 3
8:45am to 8:55am



This is where you are collected at 3.05pm

Parents to enter
school at Gate 3
this will open at
2.55pm



Children are collected
in the Year 3 area at
3:05pm

Beech



Poplar



Willow



Parents and
children to
leave school
via Gate 1 or
Gate 3



Finish times at Beddington Infants: 3:15pm - 3:25pm

Sometimes you need Gate 2 School Office Entrance

Come into school via Gate 2 if you
need to speak to the school
office, are late for school or
have an appointment

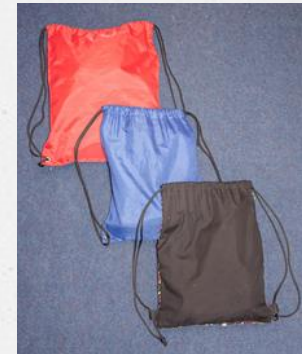


You might need to sign
in on our Inventry
system



Before the children get here these are some things to prepare for the first day:

School Uniform



PE Kit



School Uniform

- 1.White shirt or blouse, or a white polo shirt (collar and three buttons);
 - 2.Grey or black trousers or skirt (girls may wear trousers (not leggings) as long as they are smart);
 - 3.Red fleece, cardigan or sweatshirt with the school logo
 - 4.Grey, white or black socks or tights (not red)
 - 5.Footwear must be **leather, completely black**, sensible, practical, comfortable, safe (i.e. no high heels, or backless shoes; **trainers are only for PE & games**).
 - 6.In the summer, girls may wear red gingham dresses.
 - 7.Long hair should be tied back, with small, plain accessories, preferably matching the school uniform
- Cladish of Wallington stock items designed for our school, e.g. sweatshirts, fleeces, cardigans and polo shirts. They also stock red T shirts with the school logo that are optional for PE but are good if your child is likely to take part in team sport events. Most other items can be bought from many High Street stores. **There is very good quality second hand uniform on sale every Wednesday in school at the beginning and end of the day in the office. Please make good use of this.**

P.E. kit

Indoor - white or red t-shirt, plain black shorts and plimsolls (or bare feet)

Outdoors - same as for indoor PE with trainers/plimsolls and dark tracksuits in cold weather

Children are to wear PE kit into school on their PE days. They will also need a spare pair of trainers in school for playing on the school field which can get muddy.

ALL ITEMS MUST BE CLEARLY MARKED WITH THE CHILD'S NAME



Important things to remember

- Water bottle / sun cream/ hat /coat in case of rain
- NB We will give each child a bag of stationery for them to use for themselves only.



Important forms to be completed

- Emergency contacts - 3 contacts please - that we really can get hold of! (SIMS app)
- Medical information
- Note re. pick-up information - we won't let children go with people we don't know; even if from a club - so please keep us informed via school diary, email or telephone
- We need copies of legal paperwork if there is any



Emergency Information Form

EMERGENCY INFORMATION FORM (Statutory Required Information)	
Child's Forename	Date of Birth:
Known as (if different from above):	
Child's Surname:	Middle Name:
Home Address:	
Home Telephone Number:	Post Code:
Previous School:	Religion:
Ethnicity:	
Siblings names and date of birth:	
FAMILY INFORMATION	
MOTHER/CARER	Legal Parental Responsibility: Y/N
Title: Mr/Ms/Ms/Mr	Forename:
Surname:	
Home Address (if different from above):	
Home Tel No:	Mobile No:
Work No:	Post Code:
Occupation:	Place of work:
Email:	
FATHER/CARER	Legal Parental Responsibility: Y/N
Forename:	Surname:
Home Address (if different from above):	
Home Tel No:	Mobile No:
Work No:	Post Code:
Occupation:	Place of work:
Email:	

EQUAL OPPORTUNITIES MONITORING INFORMATION	
Home Language (A term language other than English should be recorded where a child was exposed to the language during early development and continues to be exposed to this language in the home or in the community. If a child was exposed to more than one language, which may include English, during early development, the language other than English will be recorded, irrespective of the child's proficiency in English)	
Do you consider your child to have a disability: Y/N	
Please specify needs of child at school i.e. care, work, bus	
I give permission for my child to take part in any general local occasion considered part of the school curriculum, also for my children to travel by staff car in case of emergency: Y/N	
Signature Parent/Carer:	Date:
Class:	

OTHER EMERGENCY CONTACTS (1)		
Title:	Forename:	Surname:
Mr/Ms/Ms/Mr		
Home Address:		
Home Tel No:	Mobile No:	Post Code:
Work No:		
OTHER EMERGENCY CONTACTS (2)		
Title:	Forename:	Surname:
Mr/Ms/Ms/Mr		
Home Address (if different from above):		
Home Tel No:	Mobile No:	Post Code:
Work No:		
SAFEGUARDING		
Are there any issues that we need to be aware of in order to safeguard your child in school? e.g. Adoption order, Care order, other Court Orders, contact issues, Educational Health Care Plan (EHCP), Personalised Education Plan (PEP), Adoption Support Plan, Child Protection Plan, Special arrangements for releasing your child at the end of the school day? Please contact the school office on 020 86477496.		
MEDICAL INFORMATION		
Name of your child's Doctor:		
Doctor's Tel No:		
Doctor's Address:		
Post Code:		
Allergies (please give information as to the severity of allergies e.g. cannot be within 5 metres of walnuts etc.)		
Does the child carry an Epipen: Y/N		
Physical needs i.e. has physiotherapy, needs to stay in during cold weather (please provide medical evidence)		

CONSENT		
The Information Commissioner's Office (ICO) recommends refreshing consent every 2 years; however we will ask you for your consent annually.		
May we use your child's photograph in the newsletter which will also be published on our website?		
May we publish your child's full name in the newsletter/website?		
May we use your child's photograph for internal display for e.g. wall mounted project display boards, school council member board, Rockstars board?		
May we use your child's photograph for promotional purposes for e.g. invitations regarding school events?		
May we use your child's photograph on this school website?		
May we record your child's image on video or webcam to be used for school Learning?		
Are you happy for your child's image to be shared with parents for e.g. Y6 leavers?		
Are you happy for your child to appear in the media?		
Can we include your child in a class photograph to be distributed to other parents for e.g. Professional class photograph for purchasing, Y6 production photographs, end of year class leaver booklet?		
May we share parent information with external clubs that your child is registered with including attendance lists, collection arrangements and contact numbers for e.g. Air Club?		
May we share your child's full name with PCC (Parents and Friends of School) for school events i.e. Diets, Christmas cards?		
I give permission to receive the school newsletter via email. (You will need to unsubscribe when your child leaves the school)		
COMMUNICATION		
I give my permission for the school to contact me for information on school trips, school events, voluntary contributions, marketing purposes and general communications via:		
Phone	Mother / Carer 1 (please tick)	Father / Carer 2 (please tick)
Email		
Text message		
Please refer to our privacy policies on our website for information on how your data is collected, what we do with it and what rights parents and pupils have.		
You may withdraw your consent at any time. To withdraw your consent, please contact the school by emailing info@holtrinityc.org or by coming into the school. Once we have received notification that you have withdrawn your consent, we will no longer process your information for the purpose or purposes you originally agreed to, unless we have another legitimate basis for doing so in law.		
Name:	Date:	
Signature:		
Please return this form in the envelope provided		

Please return this form fully completed on the first day of term



Please discuss these with your child

- Please read and sign the home / school agreement
- Please read the acceptable use policy and complete the google form agreeing to adhere to it
- Please read our behaviour policy and rules
- Chromebook Agreement - complete the google form



Home School Agreement

Holy Trinity Junior School is a Church of England School which is part of a wider Christian family. The school benefits from strong links with the local churches, Holy Trinity and St Patrick's, and Springfield Church and has the support of the Southwark Diocesan Board of Education.



We believe that successful partnership between school, church, parents and children helps each pupil to take full advantage of all that the school has to offer. This Home School Agreement supports this partnership in the interests of our children.

Vision:
Exemplary education for all, through God's amazing grace.

Values:
Learning, Dignity, Integrity, Confidence, Love

Values Statement:
Learning together, as we journey with God in Love, we act with Integrity, treat others with Dignity and grow in Confidence.



Holy Trinity CE Junior School
Bels Road
Wallington
Surrey
SM6 8BZ
Tel: 020 8647 7496

Holy Trinity
C of E Junior
School



Home School
Agreement

Please return this on
the first day of
school

Vision: Exemplary education for all, through God's amazing grace.

As a school we will...

- Promote the Christian ethos of the school
- Ensure a safe and caring environment
- Monitor and ensure your child's progress and provide advice and guidance about their work
- Provide a broad, balanced appropriate and enjoyable curriculum
- Provide work suitable for your child's age and ability which helps them progress
- Provide effective means of communication between home and school
- Provide homework in accordance with the school policy.



Headteacher _____

As a family we will...

- Respect the Christian ethos
- Ensure that my child attends school, on time and with everything needed
- Encourage my child to take part in the full life of the church school
- Regularly attend meetings to review and support my child's progress
- Support the school rules and expectations as set out in the behaviour policy
- Encourage completion and timely return of homework
- If any questions or concerns arise we will first approach the staff before discussing the matter with anyone else. We will respond to any questions or concerns raised by the staff.



Parent _____

As a pupil I will...

- Respect the Christian way of life at the school and that of other faiths
- Come to school every day, on time and with everything I need
- Work hard and always do my best
- Accept and act upon help and advice from staff
- Keep to the rules of the school
- Take an active part in the life of the school
- Do my homework



Pupil _____



ONLY WITH THEE O GOD, WE JOURNEY SAFELY ON

Chromebooks

- All children will be allocated a Chromebook in Year 3 together with a charger and case
- The Chromebooks need to be brought to school when asked to and then taken home each day to charge
- Homework is set on google classroom
- We ask for a donation on £10 per term for the loan of the Chromebooks, this can be paid via parentpay.



Healthy eating

Please see our recommended list of healthy packed lunch options in our newsletter.

It is suggested that children bring in extra fruit to eat at break time.

Please NO chocolate or nuts in school!



You can bring packed lunch or school dinners

- o Our senior MDS, Mrs Hagon, will come and meet you and help you know how lunch works



- o We will show you the hall and explain the system
- o Dinners cost £2.30 per meal unless you are entitled to free schools meals.



Our midday supervisors



Mrs Hagon



Mrs Smith



Mrs Williams



Mrs Garrod



Mrs Koshy



Miss Cullen

Do you qualify for free meals?

- o At key stage one, dinners are free.
- o This is not the case at key stage 2.
- o The government funds free school dinners under certain circumstances. If you meet these categories, please take the opportunity to apply.



Free school meals

- You may be eligible to receive Free School Meals and funding for your child's school through the Pupil Premium, if you receive one of the following benefits:
- Income Support
- Jobseeker's Allowance (Income Based)
- Employment Support Allowance (Income Related)
- Child Tax Credit (but **not** Working Tax Credit) and your annual gross income (as assessed by Her Majesty's Revenue and Customs) is not more than £16,190
- Working Tax Credit Run-on - paid for four weeks after you stop qualifying for Working Tax Credit
- Universal Credit
- Support under part six of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit



Attendance

- Registers open at 8.55a.m.
- Children are late after 9 a.m.
- Children are marked absent after 9.30a.m.
- Unless ill, absence must be authorised in advance
- If there is frequent absence we will ask for medical evidence



Attendance

- Holidays in term time will not be authorised
- We send you information every month about your child's attendance
- If below 90%, Mrs. Robins or I will phone you to discuss the situation and invite you to meet us.
- It is your legal obligation to make sure that your child is in school, **on time and is collected on time.**



Day 1

8:45am - 8:55am

Children straight to class from Gate 3 for meet and greet



- Please try to park and stride (to cut pollution and promote exercise); be considerate of our neighbours roads please. Do not block driveways
- Please try not to block the footpath for those walking past

FYI: **Yr 4 & Yr 6 - 8:40am - 8:50am**
 Yr3 & Yr5 - 8:45am - 8:55am



Timetable

We will let you know more about this soon.

We usually do our English, worship (assembly) and Maths in the mornings and other subjects in the afternoon.

There is a 10 minute outdoor play in the morning and 10 more minutes in the afternoon.

Lunch will be 50 minutes: 25min play, 25min to eat

There will be lots of opportunities to get to know the school, each other, and support to get used to a new school.



Other things to know...

- There is a **newsletter every Friday** on the website. We report on things that every year group does, share great work and achievement and explain events that are happening.
- There is a **termly letter from each year group** to explain the learning and events.
- We are a Church of England Junior school and governors will write in the autumn to ask for a **voluntary family contribution** for our building.
- **Remember your termly Chromebook donation**



September 2021

Every September we have an evening for each year group where parents can go to their child's classroom to see their child's learning environment and hear from the teacher.

Hopefully we will be able to have an evening where parents can come to school to meet the teachers and hear about how the curriculum. We will let you know.



Parent/Teacher Meetings

- Virtual parent/teacher meeting before October half term. These virtual meeting will be 10 minutes long and you will be able to book them via our parents evening booking system
- Face to face parent/teacher meetings before February half term. These meetings will take place in either the school hall or classroom



B4L & School Rules



