

## **Booking a club on Parentpay**

1. Login to ParentPay
2. Click on the name of the child you wish to book for
3. Locate the menu (3 lines at the top) and select it
4. Select clubs
5. Select view club
6. Choose the date of the session you want to book
7. Make the booking choice if applicable
8. Confirm your booking.
9. If you need to pay for any sessions you will be directed to make a payment

You have 15 minutes to make a payment to finalise and secure your booking. Failure to pay within 15 minutes will result in your booking being cancelled.